

## Rock Island Township

2827 - 7<sup>th</sup> Avenue, Rock Island, IL. 61201

### Town Board Minutes

August 26<sup>th</sup>, 2013 - 4:45 p.m.

**In attendance:** Roll Call: Supervisor: Alan Carmen, Clerk: Joan Clark, Trustees: James H. Kerr, Heather Gray, Rita Kirk. Trustee Vincent Thomas was absent. Others in attendance; Rock Island Township Assessor: Brenda Carmen, Township staff: Doris Quigley

The meeting was called to order by Supervisor Carmen at 4:45 p.m. The following township business was transacted:

#### **Pledge of Allegiance**

#### **I. Approval of the Minutes from the July 22nd, 2013 Board Meeting: (Attachment A)**

Motion made by Trustee Gray to approve the minutes as written. Seconded by Trustee Kirk. Motion passed.

#### **II. Audit Presentation:**

Jim Taylor, Carpentier, Mitchell & Goddard, distributed the 2012-2013 Audit. He reviewed the contents with the Board and explained areas of change from last year. Motion by Trustee Kerr to approve the Audit as presented. Seconded by Trustee Gray. Roll call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

#### **III. Assessor Report: No report**

#### **IV. Review and Approve all claims paid in the Town, General Assistance & Building Funds. June – July 2013:**

**(Attachment B)** Motion to approve the claims paid in the Town, General Assistance & Building Funds made by Trustee Kirk. Seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

There were no claims in the General Assistance Fund for review.

#### **V. Supervisor's Report**

**A. Request for \$1400.00 from Positive Empowerment Group (PEG): (Attachment C)** Rev. Donald Johnson spoke on behalf of the applicant Rev. Dr. Jacqueline Cunningham-Walls, President of PEG. Rev. Johnson explained that PEG had decided to withdraw their membership in the Rock Island Urban Garden Consortium (RIUGC). PEG has 13 gardens located throughout the west side of Rock Island. The RIUGC recently received a grant award from the township of \$2500.00 which they are now asking the town board to award PEG \$1500.00 of that award. PEG requests the board award them a \$2000.00 grant for two sheds and a tiller. Motion by Trustee Kerr to award \$1400.00 to PEG for storage sheds. Trustee Kerr seconded the motion. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, No; Supervisor Carmen, Yes. Motion Passed. Prior to the release of the funding, PEG will provide proof of the not-for-profit status of the institution to which the funding will be paid. A list of the 13 gardens PEG sponsors will also be provided to the town board.

#### **B. Bid for Greenbush Garden Pruning/Trimming: (Attachment D)**

The board reviewed two bids for Pruning/Trimming Greenbush Garden. 1) Bukowsky in the amount of \$1500.00. 2) Turkle's in the amount of \$750.00. Motion to award the Bid of Turkle's was made by Trustee Gray. Seconded by Trustee Kerr. Roll Call: Trustee Kerr, Yes; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

#### **C. Mission Statement Adoption**

Motion made by Trustee Kirk to adopt the Rock Island Township's Mission Statement "To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants." Seconded by Trustee Kerr. Motion passed.

#### **D. Public Participation Policy Adoption**

Supervisor Carmen reviewed the Public Participation Policy with the board. Motion made by Trustee Gray to adopt the Public Participation Policy as presented. Trustee Kirk seconded the motion. Motion passed.

#### **E. E-Participation Policy Adoption**

Supervisor Carmen reviewed the E-Participation Policy with the board. The board discussed the policy and a variety of questions were asked relating to voting and payment for the meeting to the board member who participated in the discussion through electronic media. Motion to adopt the policy with the following amendments: 1) the board member wishes to join the meeting electronically must provide the means (electronics) to do so. 2) the board member is free to discuss the issues on the Agenda but cannot vote on the issue. 3) per-diem will not be paid to the board member made by Trustee Kerr. Seconded by Trustee Gray. Motion passed.

**F. Request from Knights of Columbus (KC) for \$200 Donation to Skip-A-Long Day Care(SAL)**

Motion made by Trustee Gray to deny the request from the KC and make direct contact with the SAL to determine if they are in need of funding for a specific project or activity. Motion seconded by Trustee Kirk. Roll call: Trustee Kerr, No; Trustee Gray, Yes; Trustee Thomas, Absent; Trustee Kirk, Yes; Supervisor Carmen, Yes. Motion Passed.

**G. Medical Assistance Catastrophic Insurance (MACI) Coverage.**

No action taken at this time pending the implementation of the Affordable Health Care Act and additional guidance from TOI.

**H. Christmas Party Date**

Supervisor Carmen stated the date for the Rock Island Township Christmas Party is scheduled for December 11, 2013. It is hoped that the board will become more involved with the planning of this year's Party.

**I. Other Activities**

Supervisor Carmen reported:

*Township Brochure: Updated – Distributed at meeting.	*Snow Plowing/Salting-Soliciting proposals.
*Labor Day Parade: Thank you from City.	*Phone/Internet Service: Looking for providers to lower cost.
*CCC Hero Banquet: Request for nominations: Distributed at meeting.	*Reviewing Building Rent rates.
*Wellness Clinic: Investigating joining City Wellness Clinic for employees.	*Direct Deposit of Payroll checks-checking on process.

**J. Supervisor Carmen reported July 18<sup>th</sup> - August 21<sup>st</sup>** : Sacred Heart Food Pantry Served 1,555 St. Joseph Evening Meal Served: 1,000

**VI. New Business:**

A. Trustee Kirk reported open dates for the board to prepare and serve the St. Joseph Evening Meal. The board chose two dates. October 18<sup>th</sup> – Pizza will be purchased and the cost divided among the board members.

October 31, 2013. The board will prepare hot dogs and coordinate with the Halloween Trunk or Treat event. Evening Meal guests will be invited to attend the event.

**VII. Public Comments/Reports Trustees, Assessor, Supervisor, Public**

Assessor Carmen reported she and Supervisor Carmen will register people to vote at the NAACP Resource Fair on September 21<sup>st</sup> and the Broadway Neighborhood Association's 25<sup>th</sup> Anniversary celebration on September 28<sup>th</sup>.

**VIII. Motion to recess to Executive Session for matter of Personnel made by Trustee Gray. Seconded by Trustee Kirk. Motion Passed. Reconvened in open session by motion of Trustee Gray, seconded by Trustee Kirk and passed.**

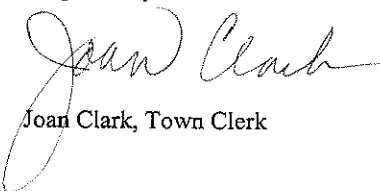
**VIII. Strategic Planning/Goal Setting**

The Board continued to work on ideas for the township future.

**IX. Adjournment**

Motion to adjourn the meeting made by Trustee Gray. Seconded by Trustee Kirk. Meeting adjourned at 7:04.

Respectively Submitted

  
Joan Clark, Town Clerk

**Rock Island Township Mission Statement**

To professionally, courteously, equitably and efficiently administer General Assistance, property assessment and other programs and to properly maintain the Township Hall and property for the benefit of Township residents and the building's tenants.

Executive Session

Personnel

August 26<sup>th</sup>, 2013

Approximate Time: 6:50 p.m.

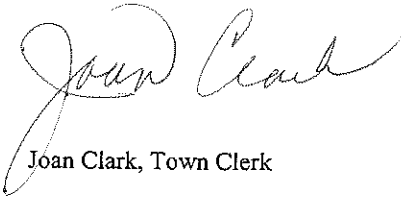
Supervisor Carmen stated he had received a Notice from the Illinois Department of Employment Security stating Susan Gregan has been awarded unemployment benefits.

Supervisor Carmen contacted the township attorney to check on contesting the award. Attorney Feeney advised against an appeal.

Motion to return to the regular meeting made by Trustee Gray. Seconded by Trustee Kirk. Motion passed.

Approximate Time: 7:25 p.m.

Respectively submitted,

A handwritten signature in cursive script that reads "Joan Clark". The signature is written in black ink and is positioned above the printed name.

Joan Clark, Town Clerk

To be reviewed at the February, 2014 board meeting